

ASSIGNMENT: \_\_\_\_\_  
DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

TEXAS DEPARTMENT OF PUBLIC SAFETY  
PARKING ADMINISTRATION  
REQUEST FOR CAR POOL PARKING

I HEREBY REQUEST THE TEXAS DEPARTMENT OF PUBLIC SAFETY TO ISSUE PERMITS TO THE FOLLOWING INDIVIDUALS FOR PURPOSES OF A CAR POOL. THE INDIVIDUALS IDENTIFIED BELOW AGREE TO ABIDE BY THE PARKING RULES AND REGULATIONS. IT IS FURTHER AGREED THAT UPON TERMINATION OF STATE EMPLOYMENT, THE TEXAS DEPARTMENT OF PUBLIC SAFETY PARKING DIVISION WILL BE PROMPTLY NOTIFIED. WE UNDERSTAND THAT ONLY ONE (1) SPACE WILL BE ASSIGNED TO A CAR POOL REGARDLESS OF THE NUMBER OF EMPLOYEES IN THE CAR POOL. A LEGAL CAR POOL MUST HAVE AT LEAST THREE (3) STATE EMPLOYEES WHO NORMALLY DRIVE THEIR CARS TO WORK AND WORK WITHIN THE CAPITOL COMPLEX.

**CAR POOL OWNER:**

NAME: \_\_\_\_\_ DRIVER'S LICENSE#: \_\_\_\_\_  
AGENCY: \_\_\_\_\_ ROOM#: \_\_\_\_\_ BLDG: \_\_\_\_\_ WORK PH#: \_\_\_\_\_  
LP # \_\_\_\_\_ PERMIT #: \_\_\_\_\_ LP#: \_\_\_\_\_ PERMIT #: \_\_\_\_\_

**OTHER CARPOOL MEMBERS:**

ME: \_\_\_\_\_ DRIVER'S LICENSE: \_\_\_\_\_  
AGENCY: \_\_\_\_\_ ROOM#: \_\_\_\_\_ BLDG: \_\_\_\_\_ WORK PH#: \_\_\_\_\_  
LP: \_\_\_\_\_ PERMIT #: \_\_\_\_\_ LP# \_\_\_\_\_ PERMIT #: \_\_\_\_\_

NAME: \_\_\_\_\_ DRIVER'S LICENSE: \_\_\_\_\_  
AGENCY: \_\_\_\_\_ ROOM#: \_\_\_\_\_ BLDG: \_\_\_\_\_ WORK PH#: \_\_\_\_\_  
LP: \_\_\_\_\_ PERMIT #: \_\_\_\_\_ LP# \_\_\_\_\_ PERMIT #: \_\_\_\_\_

**SIGNATURES:**

OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

MEMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

MEMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

I HEREBY CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

PARKING COORDINATOR: \_\_\_\_\_